

CONTRACT FILES

ORDER FOR SUPPLIES OR SERVICES										PAGE 1 OF 6	
1. CONTRACT/PURCH ORDER/AGREEMENT NO. F33657-95-D-2966			2. DELIVERY ORDER/ CALL NO. 0025		3. DATE OF ORDER/CALL (YYYYMMDD) 99AUG09		4. REQUISITION/PURCH REQUEST NO. SEE SECTION G		5. PRIORITY DO-A1		
ASC/CDS USAF/AFMC ASC/CDS BLDG 16, AREA B 2275 D. STREET WRIGHT PATTERSON AFB OH 45433-7233 (2LT) PATRICIA S. KENNEDY (937) 255-7003 PATRICIA.KENNEDY@WPafb.AF.MIL			CODE FA8622		7. ADMINISTERED BY (If Other than 6) DCMC BALTIMORE-MANASSAS 10500 BATTLEVIEW PKWY SUITE 200 MANASSAS VA 22110-2342 SCD: C PAS: (NONE)			CODE S2404A		8. DELIVERY FOB <input checked="" type="checkbox"/> DESTINATION <input type="checkbox"/> OTHER <small>(See Schedule if other)</small>	
9. CONTRACTOR MANAGEMENT CONSULTING & RESEARCH NAME AND ADDRESS 2000 CORPORATE RIDGE, SUITE 850 MCLEAN VA 22102 (703) 506-4600			CODE 5R191		FACILITY		10. DELIVER TO FOB POINT BY (Date) (YYYYMMDD) SEE SCHEDULE		11. X IF BUSINESS IS <input checked="" type="checkbox"/> SMALL <input type="checkbox"/> SMALL DISADVANTAGED WOMEN-OWNED		MAILING DATE AUG 12 1999
							12. DISCOUNT ITEMS N				
							13. MAIL INVOICES TO ADDRESS IN BLOCK SEE BLOCK 15 (PAYMENT OFFICE)				
14. SHIP TO SEE SCHEDULE			CODE		15. PAYMENT WILL BE MADE BY DFAS-CO/SOUTH ENTITLEMENT OPER P O BOX 182264 COLUMBUS OH 43218-2264			CODE HQ0338		MARK ALL PACKAGES AND PAPERS WITH IDENTIFICATION NUMBERS IN BLOCKS 1 AND 2.	
16. TYPE OF ORDER		DELIVERY/ CALL <input checked="" type="checkbox"/>	This delivery order/call is issued on another Government agency or in accordance with and subject to terms and conditions of above numbered contract.								
		PURCHASE <input type="checkbox"/>	Reference your furnish the following on items specified herein.								
ACCEPTANCE. THE CONTRACTOR HEREBY ACCEPTS THE OFFER REPRESENTED BY THE NUMBERED PURCHASE ORDER AS IT MAY PREVIOUSLY HAVE BEEN OR IS NOW MODIFIED. SUBJECT TO ALL OF THE TERMS AND CONDITIONS SET FORTH. AND AGREES TO PERFORM THE SAME.											
<div style="display: flex; justify-content: space-between;"> NAME OF CONTRACTOR SIGNATURE TYPED NAME AND TITLE DATE SIGNED (YYYYMMDD) </div>											
If this box is marked, supplier must sign Acceptance and return the following number of copies:											
17. ACCOUNTING AND APPROPRIATION DATA/LOCAL USE SEE SECTION G											
18. ITEM NO.		19. SCHEDULE OF SUPPLIES/SERVICES				20. QUANTITY ORDERED/ ACCEPTED*		21. UNIT	22. UNIT PRICE		23. AMOUNT
<small>*If quantity accepted by the Government is same as quantity ordered, indicate by X. If different, enter actual quantity accepted below quantity ordered and encircle.</small>						24. UNITED STATES OF AMERICA BY LYTUS JORDAN		25. TOTAL \$310,494.53		29. DIFFERENCES	
26. QUANTITY IN COLUMN 20 HAS BEEN <input type="checkbox"/> INSPECTED <input type="checkbox"/> RECEIVED <input type="checkbox"/> ACCEPTED, AND CONFORMS TO THE CONTRACT EXCEPT AS NOTED						27. SHIP NO.		28. D.O. VOUCHER NO.		30. INITIALS	
DATE SIGNATURE AND TITLE OF AUTHORIZED GOVERNMENT REPRESENTATIVE						<input type="checkbox"/> PARTIAL <input type="checkbox"/> FINAL		32. PAID BY		33. AMOUNT VERIFIED CORRECT FOR	
						32. PAYMENT <input type="checkbox"/> COMPLETE <input type="checkbox"/> PARTIAL <input type="checkbox"/> FINAL				34. CHECK NUMBER	
										35. BILL OF LADING	
36. I CERTIFY THIS ACCOUNT IS CORRECT AND PROPER FOR PAYMENT DATE SIGNATURE AND TITLE OF CERTIFYING OFFICER		37. RECEIVED AT		38. RECEIVED BY (Print)		39. DATE RECEIVED (YYYYMMDD)		40. TOTAL CONTAINERS		41. S/R ACCOUNT NO.	

1. In accordance with the provisions of the basic contract F33657-95-D-2966, Special Contract Requirement H-013 "Orders" and this delivery order 0025, the contractor shall provide effort in accordance with the attached Statement of Work (SOW) titled, "FINACIAL ANALYSIS FOR HQ AFMC/FMR" as specified below at a ceiling amount of \$312,498.53.
2. SECTION B: The Supplies/Services Schedules are set forth on pages 3-4 hereto.
3. SECTION G: Appropriation and Accounting Classification data is set forth on page 5 hereto.
4. SECTION H: CLINs 0001 and 0003 are partially funded and are subject to SCR clause 5352.232-9305 titled, "LIMITATION OF GOVERNMENT OBLIGATION".
5. SECTION I: CLIN 0005 is partially funded and is subject to FAR clause 52.232-22 titled, "LIMITATION OF FUNDS".
6. SECTION J: List of Attachments is set forth on page 6 hereto.

ITEM	SUPPLIES OR SERVICES	Qty Purch Unit	Unit Price Total Item Amount
0001			\$304,441.07

PROGRAM INTEGRATION AND ANALYSIS

acrn: AA
security: U
contract type: Y - TIME AND MATERIALS
completion date: 26 SEP 2000
descriptive data:

a. The Contractor shall provide Comptroller Support in accordance with the Statement of Work (SOW), FINANCIAL ANALYSIS FOR HQ AFMC/FMR, dated 9 June 1999, Section J Atch 1.

b. Partial funding in the amount of \$268,826.06 is hereby obligated for this CLIN, which will fund this item through 8 Aug 2000. Funds in the amount of \$35,615.01 remain to be obligated.

c. Listed below are the negotiated labor categories and corresponding labor hours for each category:

Year 4

LABOR CATEGORY	ESTIMATED HOURS
Project Manager	159
Senior Analyst (PL)	203
Senior Analyst	262
Programmer	25
Data Technician	149
SUBTOTAL	798

Year 5

LABOR CATEGORY	ESTIMATED HOURS
Project Manager	711
Senior Analyst (PL)	874
Senior Analyst	906
Programmer	68
Data Technician	532
SUBTOTAL	3,091
TOTAL LABOR	3,889

ITEM	SUPPLIES OR SERVICES	Qty Purch Unit	Unit Price Total Item Amount
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0002

\$0.00

DATA - EXHIBIT A

acrn: AA
security: U
contract type: Y - TIME AND MATERIALS
completion date: 26 SEP 2000

0003

\$335.46

MATERIALS

acrn: AA
security: U
contract type: Y - TIME AND MATERIALS
completion date: 26 SEP 2000
descriptive data:

a. The contractor will provide the materials needed in the completion of Item 0001 above.

b. Partial funding in the amount of \$309.94 is hereby obligated for this CLIN, which will fund this item through 8 Aug 2000. Funds in the amount of \$25.52 remain to be obligated.

0005

\$7,722.00

TRAVEL AND COMPUTER SERVICES

acrn: AA
security: U
contract type: S - COST REIMBURSEMENT
completion date: 26 SEP 2000
descriptive data:

a. Travel and Computer Services required in the performance of CLIN 0001 above.

b. Partial funding in the amount of \$6,864.00 is hereby obligated for this CLIN, which will fund this item through 8 Aug 2000. Funds in the amount of \$858.00 remain to be obligated.

ACRN Appropriation/Lmt Subhead/Supplemental Accounting Data										Obligation Amount
AA										\$276,000.00
57	93400	309	4762	151560	040000	59200	72898F	503000	F03000	
funding breakdown:		On Clin 0001:					\$268,826.06			
		On Clin 0002:					\$.00			
		On Clin 0003:					\$309.94			
		On Clin 0005:					\$6,864.00			
pr/mipr:		F666FM91760100				\$276,000.00				
descriptive data:										
Fund cite as it appears on the Purchase Request:										
5793400 309 4762 151560 040000 592 72898F 503000 F0300 SC63										

DOCUMENT	PGS	DATE	TITLE
EXHIBIT A	1	12 JUL 1999	CONTRACT DATA REQUIREMENTS LIST (CDRL)
ATTACHMENT 1	3	09 JUN 1999	Statement of Work titled, "FINANCIAL ANALYSIS FOR HQ AFMC/FMR"

STATEMENT OF WORK
FINANCIAL ANALYSIS FOR HQ AFMC/FMR
9 June 1999

1.0 INTRODUCTION

1.1 SCOPE: This Statement of Work (SOW) provides program integration and analysis plus financial analysis support to HQ AFMC/Working Capital Funds Division (FMR) in accordance with the ASC/FM Contract SOW.

1.2 BACKGROUND: In the late 1980s, AFMC recognized the need for a tool to transfer their current collective knowledge of financial management to future analysts. This need was filled when the knowledge was organized and presented as the AFMC Financial Management Handbook. The resulting tool proved to be both a valuable reference source and a useful training instrument.

Changes in public laws, governing regulations and changes in procedures from Congress, DoD, and HQ USAF have a continuing impact on AFMC financial management practices. As a result, the handbook was updated annually.

The merger of AFSC and AFLC to form AFMC required the scope of the handbook to be expanded to include a Book 3. Book 3 chapters cover the Air Force Working Capital Fund (AFWCF) elements and the USAF Weapon System Sustainment Processes.

In 1996, the handbook was converted to a user-friendly hypertext tool for distribution via CD-ROM. This hypertext version included customized links to and from selected regulations (AFR 177-101 and AFI 65-601), plus links within and between the handbook chapters. The hypertexted CD-ROM version was renamed the AFMC Financial Management Reference System (FMRS), to represent the need for financial managers to have all available tools at their disposal when performing their jobs.

With the growth of Internet technology, the World Wide Web has emerged as the natural home for the FMRS, eliminating the need for costly CD-ROM distribution and allowing rapid centralized updating. This AFMC FMRS Home Page is now the new home for the current and future iterations of the FMRS.

The purpose of this task order is to support AFMC's Financial Managers in performing their assignments. This is accomplished by including new tools in the FMRS as they are developed.

2.0 Applicable Documents:

2.1 DoD Financial Management Regulation 7000.14-R, Volumes 1 through 15.

2.2 DoDD 5000.1, Defense Acquisition.

2.3 DoD 5000.2-R, Mandatory Procedures for Major Defense Acquisition Programs (MDAPs) and Major Automated Information System (MAIS) Acquisition Programs.

2.4 Air Force and AFMC Directives and Instructions in the 20, 21, 23, 61, 62, 63, 64, 65 series.

2.5 The AFMC Financial Management Handbook.

2.6 The AFMC Financial Management Reference System.

2.7 Other DoD, Air Force, and AFMC directives, instructions, regulations, and documents as applicable.

3.0 Requirements: the contractor shall provide financial analysis support to HQ AFMC/FMR as listed in the following paragraphs:

3.1 Under Call Order 16 the contractor developed Gantt and PERT process charts for the AFMC AFWCF Activity Groups (AGs). AGs for which process charts were developed include the Depot Maintenance AG (DMAG), the Supply Management AG (SMAG), and the Information Systems AG (ISAG). Under this call order the contractor shall track and monitor the activities, events, and changes within each of the above AGs and assist AFMC/FMR by analyzing their effect upon the AGs. As required the process charts for the AGs will be modified or expanded to reflect the events or changes as they occur. Examples of items to be evaluated include, but are not limited to: budgetary processes, the execution process, expansion of the MAJCOM processes, revise charts for FY00, update charts for FY01 budget activities. Using MS Project 98 and @Risk Professional the contractor shall conduct sensitivity and "what-if" analysis of the revised process charts to assess the impact of the events or changes and their timing within the AG processes.

In addition, the contractor shall monitor the activities of the Integrated Process Teams (IPTs) which have an effect on the AFWCF and AFCAIG processes. Also, the scripted briefings developed under call order 16 shall be revised and expanded to reflect changes in the AFWCF processes and procedures. An additional briefing which provides information at the next level past the existing briefings will be developed. When approved by HQ AFMC/FMR the revised process charts and updated briefings will be included in the FMRS. (CDRL A0006)

3.2 The contractor shall provide monthly progress/status reports. The reports will discuss work underway, any difficulties or concerns, and a financial status of the task order. (CDRL A0004)

3.3 Travel: Travel will be approved by HQ AFMC/FMR.

4.0 Other Considerations: Principle place of work shall be the contractor's office in the Dayton, Ohio area.

5.0 Security: Unclassified.

6.0 Period of Performance: 09 Aug 99 - 26 Sep 00

7.0 HQ AFMC/FMR Point of Contact:

Capt. Greg Porter
HQ AFMC/FMRA
4375 Chidlaw Road, Suite 6
Wright-Patterson AFB, OH 45433-5006
(937) 257-4609

CONTRACT DATA REQUIREMENTS LIST (2 Data Items)										Form Approved CMB No. 0704-0188			
Public reporting burden for this collection of information is estimated to average 220 hours per response, including the time for reviewing instructions, searching existing data sources, gathering and maintaining the data needed, and completing and reviewing the collection of information. Send comments regarding this burden estimate or any other aspect of this collection of information, including suggestions for reducing this burden to Department of Defense, Washington Headquarters Services, Directorate for Information Operations and Reports, 1215 Jefferson Davis Highway, Suite 1204, Arlington, VA 22202-2302, and to the Office of Management and Budget, Paperwork Reduction Project (0704-0188), Washington, DC 20503. Please DO NOT RETURN your form to either of these addresses. Send completed form to the Government Issuing Contracting Officer for the Contract. PR No. listed in Block E.													
A. Contract Line Item No. 0002				B. Exhibit A				C. Category TDP TM OTHER					
D. System/Item Specialized Compt. Func. Support								E. Contract/PR NO. F33657-95-D-2966				F. Contractor	
1. Data Item No. A0004		2. Title of Data Item: Progress / Status Report								3. AFMC FMRS			
4. Authority (Data Acquisition Document No.) DI-MGMT-80227								5. Contract Reference SOW Para 3.2				6. Requiring Office HQ AFMC/FMR	
7. DD 250 Req LT		9. Dist Statement Required N/A		10. Frequency See Blk 16		12. Date of First Submission 45 days ARO		14. Distribution					
8. APP Code N				11. As of Date See Blk 16		13. Date of Subsequent Submission See Blk 16		a. Addressee		b. Copies			
										Draft		Final	
										Reg		Repro	
16. REMARKS First report shall be delivered 45 days ARO, and every 30 days thereafter.								ASC/CDSY		LT			
								HQ AFMC/FMR		1			
15. TOTAL										1			
1. Data Item No. A0006		2. Title of Data Item: Technical Report - Study/Services								3. Subtitle AFMC FMRS			
4. Authority (Data Acquisition Document No.) DI-MISC-80508						5. SOW Para 3.1				6. Requiring Office HQ AFMC/FMR			
7. DD 250 Req LT		9. Dist Statement Required N/A		10. Frequency See Block 16		12. Date of First Submission See Block 16		14. Distribution					
8. APP Code N				11. As of Date See Block 16		13. Date of Subsequent Submission See Block 16		a. Addressee		b. Copies			
										Draft		Final	
										Reg		Repro	
16. REMARKS The contractor shall present interim status briefings 90, 180, 240, and 300 days ARO. The contractor shall submit interim draft updates of the AG process charts as required. The contractor shall submit final drafts of the AG process charts and associated briefings 300 days ARO. The Government has 30 days to provide comments. The final AG process charts and associated briefings are due 30 days after receipt of Government comments.								ASC/CDSY		LT		LT	
								HQ AFMC/FMR		2		2	
15. TOTAL								2		2			
G. PREPARED BY Capt Greg Porter HQ AFMC/FMRA (937) 257-4609				H. DATE 12 Jul 99		I. APPROVED BY James C. Holsinger				J. DATE 12 Jul 99			